

# KANSAI UNIVERSITY OF INTERNATIONAL STUDIES

## LIST OF DOCUMENTS FOR SUBMISSION

### EXCHANGE STUDENT

**\*Academic year 2017 (Spring)\***

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\*Please send the following documents by e-mail with PDF files by **no later than December 2, 2016.**

- ① KUIS EXCHANGE STUDENT APPLICATION FORM **Form no.1**
- ② APPLICATION FOR CERTIFICATE OF ELIGIBILITY **Form no.2**

※Please read the sample carefully before filling out the form.

**E-mail Address:** [iec@kuins.ac.jp](mailto:iec@kuins.ac.jp)

\*Following is a list of the documents necessary to complete your application to KUIS.  
Please post them to KUIS by EMS.

**Deadline** : **December 9, 2016**

**Postal Address:** Center for Global Education

Kansai University of International Studies

1-18 Aoyama Shijimicho Miki, Hyogo 673-0521 JAPAN

- KUIS EXCHANGE STUDENT APPLICATION FORM **Form no.1**
- APPLICATION FOR CERTIFICATE OF ELIGIBILITY **Form no.2**
- A government document to prove the relationship between the student and the sponsor/supporter specified in Form no.2
- Certificate of income
- Copy of passport
- 6 Passport-sized photos(W30mm×H40mm) (name and home university on the back)
- CERTIFICATE OF HEALTH **Form no.3**
- Proof of Japanese proficiency (If any)
- Official Academic Transcript (If not using Grade Point Average(GPA), attach a scale sheet)
- A document that certifies that the applicant is a recipient of a scholarship from his/her own country (if applicable)
- Letter of recommendation

**Contact Address**

Center for Global Education, Kansai University of International Studies

1-18 Aoyama Shijimicho Miki, Hyogo 673-0521 JAPAN

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